




# Parks & Recreation Registration Information

## 5 EASY REGISTRATION OPTIONS FOR YOUR CONVENIENCE

**1 MAIL-IN** 

Newtown Parks & Rec.  
100 Municipal Drive  
Newtown, PA 18940

**2 FAX-IN** 

Fax to: 215-504-2202  
Complete the registration form with credit card information including signature in order to register.

**3 PHONE-IN** 

Call 215-968-2800 ext. 239 to register by phone. All phone registrations must be paid by **Visa, MasterCard or Discover.**

**4 WALK-IN** 

Walk-In Registrations Parks & Rec. Office located at Newtown Municipal Complex in the Martindell House

**5 ONLINE** 

Go to [www.newtownfun.com](http://www.newtownfun.com) to register for most programs!

## IMPORTANT INFORMATION

- Please send check and signed registration form to **Parks & Rec. Dept., 100 Municipal Drive, Newtown, PA 18940**
- For registration info, call 215-968-2800 ext. 239
- **Activity Codes** are listed with each program (e.g., #00101). Registrations cannot be processed without correct activity codes.
- **Registration** will continue until programs reach capacity. However, all activities will be closed to registration after the first scheduled meeting of the activity.
- **Non-Residents pay "NR" fees.** Non-residents are those who live outside Newtown Township and pay taxes to other Townships. For Example: Newtown Borough, Wrightstown, Upper Makefield, etc.

## YOU SNOOZE ... YOU LOSE!

Nothing cancels a good class quicker than waiting until the last minute to register. If there are not enough registrations by a certain date, the course you want could be cancelled! Coming in on the day the course begins won't resurrect it, so please register early. For the status of a program or info about the possibility of a recreation cancellation, call **215-968-2800 ext. 239**.

## NO NEWS IS GOOD NEWS!

When you register for any of our terrific programs, don't wait by the phone or camp out by your mailbox. The only time you will hear from us is:

- If the class is full
- If the class is canceled
- If there is a change in time or day
- If you send a stamped, self-addressed envelope

So if it's almost time for your class to begin, and you haven't heard from our friendly staff, that's good news!

**IT MEANS YOU'RE IN!**

## SAMPLE PROGRAM DESCRIPTION

The first paragraph, or section you see is the program's description. What you will expect to learn and experience by registering and participating in the program listed above. The following information gives you the when, its program number, how, where, and its cost. A "resident" lives in Newtown Township.

**Session:** Day, Date, Time, Program Number

**Instructor:**

**Location:**

**Fee: Resident Discount:**

 Please Cut Along Dotted Line

Office: 215-968-2800 ext. 239      Checks payable to Newtown Parks & Rec.  
Fax: 215-504-2202                      100 Municipal Drive, Newtown, PA 18940

Family Name (s): \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_      Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

To receive Program information quicker and easier!

**\*\*Release\*\*:** I release Newtown Township from all claims that may result from my participation or my child's participation in the above program(s). I grant permission to a physician or hospital to provide emergency medical care to aid myself or my child(ren) in the event of injury in connection with the above program(s).

Signature: \_\_\_\_\_ Medical Insurance Carrier: \_\_\_\_\_  
(If children are involved, a parent/guardian must sign this form.)      Policy Number: \_\_\_\_\_

www.twp.newtown.pa.us/ntrec Activity & Fee Summary			
<u>First Name</u>	<u>Age/Birth Date</u>	<u>Activity #</u>	<u>Fee</u>
_____	_____	_____	_____
_____	_____	_____	_____
<b>**Fee Total**</b>			_____
CHARGE (must circle one)      MasterCard      VISA			
Card #: _____ - _____ - _____ - _____	Exp. Date: ____ / ____		
Card Holder's Signature: _____			

**REFUND POLICY:** No refunds or credits are given for your withdrawal from a program, but a full refund is given if an event is canceled.