

NEWTOWN TOWNSHIP
100 Municipal Drive, Newtown, PA 18940
Phone (215) 968-2800, ext 265
Fax (215) 968-5931

**CODE ENFORCEMENT OFFICER TO
COMPLETE**

date of filing by Applicant: _____
date submitted to JHC: _____
date of JHC meeting: _____

**DETERMINATION OF SIGNIFICANCE FORM
FOR REVIEW BY NEWTOWN JOINT HISTORIC COMMISSION**

(This form is to be completed by the Applicant and Township Code Enforcement Officer)

Preservation of the architectural and historic integrity of Newtown Borough and Township is one of the goals of the Newtown Joint Historic Commission (JHC). Completion of this document will assist the JHC and Township Code Enforcement Officer in determining the architectural and historic significance of the structure(s) you are considering for demolition. Completion of this form is the first step in the process of applying for a demolition permit.

APPLICATION PROCEDURE:

1. The JHC meets on the 4th Monday of each month. For the JHC to review your application during that month, it must be completed and returned to the Code Enforcement Officer by the 2nd Monday of the same month.
2. Following its receipt from the Code Enforcement Officer, the JHC will review the completed Determination of Significance Form. The Applicant must provide photographs showing all pertinent views of the structure(s) intended for demolition clearly marking those sections on the photos.
3. Following JHC review, a formal recommendation to either approve or reject the demolition request is returned to the Code Enforcement Officer.
4. The Applicant will be notified by the Code Enforcement Officer regarding the JHC recommendation and will be advised of the next step(s) in the application process.

IMPORTANT:

A demolition permit must be issued by Newtown Township prior to commencing full or partial demolition of any structure(s) in the Township.

Property address: _____
Newtown, PA 18940

TMP# _____

Property owner's name: _____

Applicant's name: _____

Applicant's address: _____

Applicant's telephone #: Home _____

Work _____

(complete all as appropriate)

Cell _____

Fax _____

E-mail address: _____

Name & telephone number of person to contact to schedule an appointment, if site inspection is required:

Extent of intended demolition: _____ Partial _____ Full

Describe structure(s) to be considered for demolition and make reference to photographs submitted. If partial demolition is intended, mark specific areas of planned demolition on each applicable photograph.

Type of structure(s):

- Single-Family Dwelling Multi-Family Dwelling Commercial/Industrial Structure
 Accessory Structure Other (describe) _____

Present status: _____ Occupied _____ Unoccupied

Construction type: Frame Stone Unit Masonry (brick/block) Concrete
 Other (describe) _____

Exterior material: Wood siding Brick Stone Block Stucco
 Concrete Other (describe) _____

Roof material: Slate Cedar shake Wood shingle Asphalt shingle
 Built-up plies Metal (type: _____)
 Synthetic Other (describe) _____

Interior walls: Plaster Sheetrock Masonry (type: _____)
 Other (describe) _____

Height in stories: _____

Approximate age of structure(s) in years or date of construction: _____

Describe, in detail, the reason(s) for the demolition request. (Use another sheet, if necessary)

Will the structure(s) be replaced? _____ No _____ Yes

If yes, describe the planned replacement and anticipated date of replacement. (Use another sheet, if necessary)

END OF REQUESTED INFORMATION

Signature of Applicant

Date

Signature of Code Enforcement Officer

Date

DETERMINATION OF SIGNIFICANCE

JOINT HISTORIC COMMISSION FORMAL RECOMMENDATION

Property Address: _____, Newtown, PA 18940

TMP# _____

Is the structure in the Historic District?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the structure National Register of Historic Places eligible?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the structure on the Historic Resource Survey?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Were significant architectural and/or historic features found?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Description of the architectural and historically significant features affected by demolition (if none, state N/A):

Additional comments:

_____ **Issuance of demolition permit is recommended.**

_____ **Issuance of demolition permit is NOT recommended.**

Basis for recommendation:

Signature of Joint Historic Commission officer

Date

Title